



NEWSLETTER

RELEVANT CASE STUDIES:

[Thompson County, NY Saves \\$5.5 Million with Electronic Records Management](#)

[St. Louis Public Schools Streamlines HR Management](#)

[The City of Rochester Powers Public Records Requests](#)

[Texas A&M University System: Shared Services for Increased Efficiency](#)

[Town of Okotoks Centralizes Enterprise Data Across 20 Locations](#)



Volume 1, Issue 3

DOCUMENT MANAGEMENT (ECM) SPECIAL EDITION

We are pleased to bring to you this special edition of our newsletter focusing solely on document management (ECM) and steps to creating a paperless and more efficient work environment. Feel free to reach out to us regarding any of our highlighted topics or other related questions.

WHY ECM?

Enterprise Content Management (ECM) is more than just a buzzword for the latest office technology. It is a suite of strategies and solutions geared towards simplifying your corporate business processes and significantly improving overall efficiencies throughout your organization.

Industry experts have estimated that over 80% of data in companies exist in an unstructured manner. The physical handling, searching for and storing of paper documents and other information is beset with a host of inherent challenges. These issues invariably lead to inefficient workflows and lost productivity across all business functions in all departments. While the benefits of ECM are many, key components of a comprehensive **Laserfiche ECM** solution will provide:

1. Reduced Operating Costs
2. Improved Access to Information
3. Secure Data Storage and Backup
4. Structure Corporate Knowledge
5. Less Risk, More Control
6. Improved Customer Service
7. Improved Compliance with Government Regulations



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Need to upgrade desktop or departmental scanners?

No problem. Feel free to contact us regarding a solution that we can tailor to fit your specific situation. We offer several options of each type as well as production models. Together we will assess your options and craft a strategy that's right for you.

TIME TO FINALLY DIGITIZE YOUR BACK-FILES AND ELIMINATE COSTLY PHYSICAL STORAGE SPACES?

A rhetorical question to be sure but fortunately we can help. Let us provide you with a very competitive quote and/or cost-free samples from your back-files to use for review with your budgetary committees for planning purposes. Whatever your needs, we're here to assist.



Laserfiche is the world's leading software for enterprise content management, business process automation, and productivity-boosting analytics.

From digitizing documents to supporting smarter business decisions, Laserfiche provides a progressive roadmap to help organizations of all sizes embrace the benefits of digital transformation. Whether you are a business, university, medical office or municipality, a robust document management system would prove invaluable for back-office process efficiency.

For more info, please contact us at the number below or click on this [link](#) to find out what Laserfiche can do for you.

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